

## List of Information Published (Free or on Payment)

	Title of Information/Publications	Information obtainable from
<b>1. Corporate Information of VTC</b>		
1.1	Membership of Council, its functional Committees, Training Boards and General Committees	VTC Website
1.2	Information on VTC's Member Institutions: <ul style="list-style-type: none"> <li>▪ Institute of Professional Education And Knowledge (PEAK)</li> <li>▪ School for Higher and Professional Education (SHAPE)</li> <li>▪ Hong Kong Institute of Vocational Education (IVE)</li> <li>▪ Hong Kong Design Institute (HKDI)</li> <li>▪ Pro-Act by VTC</li> <li>▪ Hospitality Industry Training and Development Centre (HITDC)</li> <li>▪ Chinese Cuisine Training Institute (CCTI)</li> <li>▪ Maritime Services Training Institute (MSTI)</li> <li>▪ Youth College</li> <li>▪ Integrated Vocational Development Centre (IVDC)</li> <li>▪ Yeo Chei Man Senior Secondary School (YCM)</li> <li>▪ Shine Skills Centre</li> </ul>	VTC Website
1.3	Information on VTC's Corporate Administration Divisions	VTC Website
1.4	VTC's Expert Lists and their Individual Profile	VTC Website
1.5	List of Contacts of Various Operational Units	VTC Website
<b>2. VTC's Press Releases and Publicity Events</b>		
2.1	Press Releases of current year and past year	VTC Website
2.2	Upcoming publicity events	VTC Website
<b>3. VTC's Corporate Publications</b>		
3.1	Annual Reports of the past 5 years	VTC Website
3.2	VTC Calendar	VTC Website
3.3	VTC Statistics	VTC Website

	<b>Title of Information/Publications</b>	<b>Information obtainable from</b>
<b>4.</b>	<b>Manpower Survey Reports of Various Trades/Industries</b>	
4.1	Accountancy	VTC Website
4.2	Automobile Industry	VTC Website
4.3	Banking and Finance Industry	VTC Website
4.4	Beauty Care and Hairdressing Industry	VTC Website
4.5	Building and Civil Engineering Industry	VTC Website
4.6	Electrical and Mechanical Services Industry	VTC Website
4.7	Electronics and Telecommunications Industry	VTC Website
4.8	Hotel, Catering and Tourism Industry	VTC Website
4.9	Import/ Export/ Wholesale Trades Industry	VTC Website
4.10	Insurance Industry	VTC Website
4.11	Maritime Services Industry	VTC Website
4.12	Mass Communications Industry	VTC Website
4.13	Metals Industry	VTC Website
4.14	Plastics Industry	VTC Website
4.15	Printing and Publishing Industry	VTC Website
4.16	Real Estate Services Industry	VTC Website
4.17	Retail Industry	VTC Website
4.18	Security Services Industry	VTC Website
4.19	Textile and Clothing Industry	VTC Website
4.20	Transport Logistics Industry	VTC Website
4.21	Information Technology Sector	VTC Website

	<b>Title of Information/Publications</b>	<b>Information obtainable from</b>
<b>5.</b>	<b>Forms</b>	
5.1	Application Form for IVE and HKDI Full-time Post-secondary 5 Higher Diploma Courses	<ul style="list-style-type: none"> <li>▪ VTC Admission Homepage</li> <li>▪ IVE / SBI (School of Business and Information Systems) / Youth College Campus Secretariat; VTC Admissions Office; and the VTC Pokfulam, Kowloon Bay, Kwai Chung Complexes</li> </ul>
5.2	Application Form for Part-time Day (PTD) Higher Diploma, Certificate and Foundation Diploma Courses (PS5) and Post-secondary Three Courses (PS3)	<ul style="list-style-type: none"> <li>▪ VTC Admission Homepage</li> <li>▪ IVE / SBI / Youth College Campus Secretariat; VTC Admissions Office; and the VTC Pokfulam, Kowloon Bay, Kwai Chung Complexes</li> </ul>
5.3	Application Form for Part-time Evening (PTE) Courses	<ul style="list-style-type: none"> <li>▪ VTC Admission Homepage</li> <li>▪ IVE / SBI / Youth College Campus Secretariat; VTC Admissions Office; and the VTC Pokfulam, Kowloon Bay, Kwai Chung Complexes</li> </ul>
5.4	Application Forms of DVE Courses	<ul style="list-style-type: none"> <li>▪ Youth College Website</li> <li>▪ IVE / Youth College Campus Secretariat; VTC Admissions Office; and the VTC Pokfulam, Kowloon Bay, Kwai Chung Complexes</li> </ul>
5.5	Application form and Prospectuses of VTC Short Courses	<ul style="list-style-type: none"> <li>▪ VTC Website</li> <li>▪ Campus Secretariat of IVE Campuses</li> </ul>
5.6	Forms for Engineering Graduate Trainee Scheme	Pro-Act by VTC Website

	<b>Title of Information/Publications</b>	<b>Information obtainable from</b>
5.7	Forms for Apprenticeship Scheme	<ul style="list-style-type: none"> <li>▪ Apprenticeship Unit Website</li> <li>▪ Office of Apprenticeship Units</li> </ul>
5.8	Forms for New Technology Training Scheme	Pro-Act by VTC Website
5.9	Application Form for Shine Skills Centre Training Programmes	Shine Skills Centre Websites
5.10	Application Form for Vocational Language Courses	Vocational Language Programme Office Website
5.11	Application Form for Vocational Development Programmes - Teen's Programme, Modern Apprenticeship Scheme, and Ethnic Minority Project	IVDC Website
5.12	Application Form for School Talk and Mobile Display (Chinese Version)	VTC Website
5.13	Forms for Alumni Services	VTC Website
5.14	Company Application Form for VTC Workplace Attachment Programme	VTC Website
5.15	Job Application Form for VTC's Vacancies	VTC Website
5.16	Application Form for Access to Information	VTC Website
5.17	Donor Form of VTC Design Education Fund	HKDI Website
5.18	Application Form for English Speaking Dining Society (TDS)	<ul style="list-style-type: none"> <li>▪ HITDC Website</li> <li>▪ Reception Counter of HITDC &amp; CCTI</li> </ul>
<b>6.</b>	<b>Guidelines</b>	
6.1	Guide to the Apprenticeship Ordinance and the Apprenticeship Regulations	Apprenticeship Units' Website and General Office
<b>7.</b>	<b>On-line System</b>	
7.1	Web-based Admission System	VTC Admission Website
7.2	VTC Job Information System	VTC Website

	<b>Title of Information/Publications</b>	<b>Information obtainable from</b>
<b>8.</b>	<b>Information on VTC Programmes and Services</b>	
8.1	Vocational Education and Training for Students at Post-graduate, Post-secondary 7, Post-secondary 5 and Post-secondary 3 levels <ul style="list-style-type: none"> <li>▪ Master Programmes</li> <li>▪ Top-Up Degree Programmes</li> <li>▪ Higher Diploma / Diploma / Foundation Diploma Programmes</li> <li>▪ Other Post Secondary 5 Programmes</li> <li>▪ Post Secondary 3 Programmes</li> <li>▪ Applied Learning</li> <li>▪ Vocational Language Courses</li> <li>▪ Training Schemes</li> <li>▪ Vocational Development Programmes</li> <li>▪ Vocational Training for People with Disabilities</li> <li>▪ Vocational Education &amp; Training for Ethnic Minorities</li> </ul>	VTC Website
8.2	Part-time Programmes for Life-long Learning <ul style="list-style-type: none"> <li>▪ PEAK Courses</li> <li>▪ IVE/HKDI/Youth College Part-time Courses</li> <li>▪ IVE Short Courses</li> <li>▪ Hospitality Industry Training and Development Centre Part-time courses</li> <li>▪ Chinese Cuisine Training Institute Part-time courses</li> <li>▪ Maritime Service Training Institute Part-time courses</li> <li>▪ Pro Act by VTC</li> <li>▪ Integrated Vocational Development Centre Courses</li> </ul>	VTC Website
<b>9.</b>	<b>Professional Examination</b>	
9.1	<ul style="list-style-type: none"> <li>▪ Insurance Intermediaries Qualifying Examination</li> <li>▪ Leveraged Foreign Exchange Trading Examination</li> <li>▪ Mandatory Provident Fund Schemes Examination</li> <li>▪ The Australian and New Zealand Institute of Insurance and Finance (ANZIIF) Associate Examination</li> <li>▪ Trade Test for Security Guards</li> <li>▪ Accredited Mediator Examination</li> </ul>	PEAK Website

	<b>Title of Information/Publications</b>	<b>Information obtainable from</b>
<b>10.</b>	<b>Brochures and Leaflets</b>	
10.1	Full-time PS5, PS7 & PS3 Courses Prospectuses	<ul style="list-style-type: none"> <li>▪ VTC Admission Homepage</li> <li>▪ IVE / SBI / Youth College Campus Secretariat; VTC Admissions Office; and the VTC Pokfulam, Kowloon Bay, Kwai Chung Complexes</li> </ul>
10.2	Part-time Courses Prospectuses	<ul style="list-style-type: none"> <li>▪ VTC Admission Homepage</li> <li>▪ IVE / SBI / Youth College Campus Secretariat; VTC Admissions Office; and the VTC Pokfulam, Kowloon Bay, Kwai Chung Complexes</li> </ul>
10.3	Project Yi Jin Prospectus	SBI Website
10.4	School for Higher and Professional Education (SHAPE) Prospectus	<ul style="list-style-type: none"> <li>▪ SHAPE Website</li> <li>▪ SHAPE Offices</li> </ul>
10.5	PEAK Prospectus	<ul style="list-style-type: none"> <li>▪ PEAK Website</li> <li>▪ PEAK Reception Counter</li> </ul>
10.6	Short Courses Brochure	<ul style="list-style-type: none"> <li>▪ VTC Website</li> <li>▪ IVE Campus Secretariat</li> </ul>
10.7	VTC Graduate Trainee Scheme <ul style="list-style-type: none"> <li>▪ Brochure</li> <li>▪ Discipline Leaflets</li> </ul>	VTC Website
10.8	Recognition of Prior Learning (RPL) Mechanism Leaflet <ul style="list-style-type: none"> <li>▪ Printing &amp; Publishing</li> <li>▪ Watch &amp; Clock</li> <li>▪ Hairdressing</li> </ul>	<ul style="list-style-type: none"> <li>▪ Recognition of Prior Learning Website</li> <li>▪ Recognition of Prior Learning Unit, VTC Tower, Wanchai</li> </ul>
10.9	Vocational Language Courses Leaflet	Vocational Language Programme Office Website
10.10	Integrated Vocational Development Centre's ERB Courses/ Value-added Interest Class Leaflet	IVDC Website

	<b>Title of Information/Publications</b>	<b>Information obtainable from</b>
10.11	Hong Kong Design Institute <ul style="list-style-type: none"> <li>▪ Graduation Fashion Show Booklet</li> <li>▪ Brochure on VTC Design Education Fund</li> <li>▪ D.I. Winners</li> </ul>	HKDI webpage
10.12	Apprenticeship Scheme Brochure <ul style="list-style-type: none"> <li>▪ Successful Story of Apprentices</li> <li>▪ Guide to the Apprenticeship Ordinance and the Apprenticeship Regulations</li> </ul>	Apprenticeship Unit Website
10.13	Skills Upgrading Course Leaflets	Pro-Act by VTC Website
10.14	Yeo Chei Man Senior Secondary School Factsheet	General Office of Yeo Chei Man Senior Secondary School
10.15	Vocational Development Programmes Booklet on <ul style="list-style-type: none"> <li>▪ Teens' Programme</li> <li>▪ Modern Apprenticeship</li> <li>▪ Ethnic Minority Programme</li> </ul>	IVDC Website
10.16	HITDC Course Prospectus	HITDC Website
10.17	Shine Skills Centers Leaflet	Shine Skills Centres

*(Last updated: December 2010)*