

Continuing professional development is an essential building block for career growth. Institute of Professional Education And Knowledge (PEAK) is a home for lifelong learning, personal and workforce development, facilitating the upward mobility of the working population.

Drawing on the rich educational resources and experience of the Vocational Training Council (VTC), we are in a unique position to build ladders of opportunity and provide support to individuals, employers and industry across an array of sectors. We deliver a diverse range of quality and market-driven training programmes and services, enabling adult learners to achieve their personal and professional goals, irrespective of their background.

持續專業進修是發展事業、邁向成功的基石。高峰進修學院(PEAK)一直致力推動終身學習,協助在職人士提升個人能力及專業水平,踏上職場青雲路。

作為職業訓練局(VTC)轄下機構成員,我們盡顯優勢,憑藉豐富教學資源和經驗,為在職人士、僱主及各行各業提供支援, 創造機會。我們提供一系列優良及切合市場需要的培訓課程與服務,助不同背景的人士達成個人及事業發展目標。



# Sharpening Expertise 專業培訓提升技能

At PEAK, we are committed to supporting adult learners in their pursuit of knowledge and in-demand skills. To achieve this goal, we provide a variety of professional programmes covering the areas of financial services, management, information technology, languages, food safety, construction, real estate and property management to suit various levels of ability, experience, proficiency and aspirations of learners.

Our strong links with prestigious universities, institutions, federations and corporations also enable us to establish multiple pathways for learners to gain professional qualifications and build a successful career.

PEAK致力協助在職人士增進專業知識及提升就業技能,配合職場所需。我們提供的專業課程,涵蓋財經事務、管理、資訊科技、語文、食品安全、建築、房地產及物業管理等不同範疇,切合不同能力、不同資歷人士的需要及期望。

我們與多間著名大學、學院、聯會及機構緊密合作,提供多種 進修途徑,讓在職人士考取專業資格,事業發展更上一層樓。

### Facts and Figures 資料一覽

- Offer some 450 different in-service training programmes each quarter 每季提供約450項不同種類的在職培訓課程
- Over **80,000** students enroll yearly 每年學員超過80,000人
- One of the largest professional examination administrators in Hong Kong with a candidature of over 160,000 yearly
  本港最大型的專業考試執行管理機構之一,每年 超過160,000人次於PEAK參加專業考試
- Provide corporate training programmes and services to more than 250 well-established companies 為超過250家大型企業提供企業培訓課程及服務
- Offer corporate training services to different provinces and cities of the Mainland 為內地多個省市提供企業培訓服務



# Custom-built for Enterprises 服務切合業界需要

Alongside our extensive training and development programmes for individuals, we work hand in hand with enterprises, providing them with consultancy services and tailor-made development programmes.

Our training solutions cover strategic and organisational development as well as employees' personal development with services ranging from research and analysis, proposing action plans, to monitoring execution and results, with the aim of helping companies grow and maximise the potential. With the increasing demand of online education, we also deliver e-learning materials, adding flexibility and efficiency to learning.

除了為在職人士提供多元化的培訓課程外,我們也為企業提供度身設計的顧問服務及專業課程。

培訓範圍涵蓋機構的策略性發展及僱員個人發展,服務包括為機構 進行研究及分析、構思行動方案及監察實施情況與成果。我們希望 透過培訓能幫助企業發展,提升營運成效,並讓僱員的潛能得以 充分發揮。隨著網上學習的需求日增,我們也編製網上培訓教材, 提升學習成效及靈活性。

# Conducting Professional Examinations 專業考試服務

We run a large portfolio of professional examinations including Insurance Intermediaries Qualifying Examination, Mandatory Provident Fund Schemes Examination and the trade test for security guards. Industry practitioners can earn recognised qualifications and move ahead in their professional pathways. Employers also benefit from our examination services by encouraging their employees to obtain professional qualifications in order to ensure their skill sets are up to date and meet industry standards.

我們舉辦多項專業考試,包括保險中介人資格考試、強制性公積金計劃考試、保安護衛員技能測試等,幫助在職人士考取認可專業資格,發展事業。專業考試服務同樣令僱主受惠,僱主可鼓勵僱員考取專業資格,確保僱員所掌握的技能與時並進,達到業界要求的水平。



### Serving Mainland China 培訓遍及內地各省市

PEAK also provides services to different provinces and cities of the Mainland including Beijing, Guangdong, Guangxi, Hubei, Zhejiang, Hainan, Shenzhen and Zhuhai etc.

Apart from collaborating with the Mainland institutions to provide web-based training resources in business management, we also conduct tailor-made study tours and training programmes for the mainland government officials and senior management of enterprises, introducing international practices and experience in areas such as vocational and professional education and training (VPET), and public administration.

PEAK的培訓服務遍及內地多個省市,包括北京、廣東、廣西、湖北、浙江、海南、深圳、珠海等地。

除與內地教育機構合作,提供有關商業管理的網上培訓教材外, 我們亦為內地公務員及機構管理層度身安排合適的考察和培訓 計劃,分享職業專才教育及公共行政等方面的國際慣例及經驗, 促進兩地交流。



### Who we are 學院定位

- One of the 13 member institutions of VTC, a leading VPET provider in Hong Kong
- A major in-service training provider and qualifying body in Hong Kong
- VTC是香港卓越的職業專才教育機構,PEAK為VTC 轄下13個機構成員之一
- 本港主要提供在職培訓及專業考試的機構之一

## What we offer 課程與服務

- Training programmes, skills assessments and consultancy services for adult learners and corporations
- Hundreds of pragmatic programmes, ranging from short courses for general interest, continuing professional development accredited programmes, professional certificates and diplomas, to bachelor degree programmes in partnership with non-local universities, are delivered every quarter for students of different professions
- Professional examinations and trade tests
- Tailored web-based trainings, study tours and specialty programmes for the mainland government officials and senior management of enterprises

- 為在職人士及企業提供培訓課程、技能評估及顧問服務
- 每季為各行各業人士提供數以百計的實務課程,包括 一般短期進修課程、認可持續專業發展(CPD)課程、 專業證書、專業文憑,以及與海外大學合辦的學士 學位課程
- 舉辦專業考試及技能測驗
- 為內地公務員及機構管理層度身設計網上培訓教材, 安排考察交流及其他專門培訓課程

## How we deliver 教學方針

- Always keep responsive to the training needs and expectations of both industries and in-service learners
- Connect to worldwide renowned academic partners to increase the value and recognition of the programmes we offer
- 緊貼業界及在職人士的培訓需要
- 與全球享負盛名的學術機構緊密聯繫,提高課程的 價值及認受性



## Industry Endorsement 業界認可

Prudential Hong Kong 英國保誠香港分行

PEAK offers quality and professional educational services to the insurance industry. Prudential Hong Kong highly appreciates the excellent services offered by PEAK to our customers and partners.

PEAK致力為保險業界提供高質素及專業的教育服務。英國保誠 香港分行非常欣賞PEAK為我們的客戶及業務伙伴提供的卓越 服務。

#### Ms Cammie Leung 梁嘉美

Superintendent, Police College 警察學院警司 Throughout the training process, staff of PEAK provided excellent service in understanding our needs and expectations, as well as offering professional work and advice on programme design and technical issue.

在整個訓練過程中,PEAK的顧問充分了解我們的需要及期望, 就課程設計及技術方面提供專業意見,表現卓越。

#### **About VTC**

### 職業訓練局簡介

Vocational Training Council (VTC), established in 1982, has always been at the forefront of vocational and professional education and training (VPET). As a statutory body, we exist within Hong Kong education system to ensure the skills of the Hong Kong workforce remain fresh and future ready. Our mandate to provide VPET is vital in meeting industry needs, and in fulfilling the aspirations of the quarter of a million young people and in-service workers who attend a programme every year at one of our 13 member institutions.

職業訓練局(VTC)於1982年成立,在職業專才教育發展道路上一直走在前沿。 VTC作為香港法定機構,在香港教育體系中肩負重任,致力培育與時並進的專業 人才。我們秉承一貫宗旨,提供切合行業發展需要的職業專才教育,透過轄下13個 機構成員,每年為25萬名年輕人及在職人士開啟機會之門。



# Contact Information 聯絡查詢

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